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APPENDIX A: GENERAL INFORMATION

This appendix provides general information regarding the project. It includes details about the project's objectives, scope, and the roles of the various stakeholders involved. The information is intended to provide a clear understanding of the project's purpose and the responsibilities of each party.

The project aims to develop a comprehensive system for managing customer relationships. This involves gathering and analyzing customer data, identifying their needs, and providing personalized services. The project is led by a project manager, who is responsible for coordinating all project activities and ensuring that the project is completed on time and within budget.

The project team consists of several key members, including the project manager, a system analyst, a software developer, and a user representative. Each team member has specific responsibilities and is working together to achieve the project's goals.

The project is organized into several phases, including requirements gathering, system design, development, testing, and deployment. Each phase has specific deliverables and milestones, and the project progress is monitored regularly to ensure that the project is on track.

The project is funded by the company's internal resources. The budget for the project is approximately \$100,000, and the project is expected to be completed within a six-month period.

. The project manager is responsible for ensuring that the project is completed on time and within budget. The project manager will also be responsible for communicating the project progress to the steering committee and other stakeholders.

. The system analyst is responsible for gathering and analyzing customer requirements. The system analyst will also be responsible for designing the system architecture and writing the system requirements.

. The software developer is responsible for developing and testing the system. The software developer will also be responsible for ensuring that the system is secure and meets the system requirements.

. The user representative is responsible for representing the customer's interests and providing feedback on the system.

. The project is expected to be completed by the end of the year.

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本行自開辦以來，承蒙各界人士之愛護與支持，業務蒸蒸日上。茲為擴大服務範圍，特在各地增設分行，以便利僑胞之匯款與儲蓄。本行信譽昭著，手續簡便，利息優厚，實為僑胞之理想選擇。歡迎各界人士踴躍參加，共襄盛舉。

本行辦理各項銀行業務，包括存款、放款、匯兌、信託等。本行設備完善，服務周到，竭誠為僑胞服務。本行資本雄厚，信譽可靠，為僑胞之財產提供最佳保障。本行地址：新加坡大馬路123號。電話：12345678。

本行總行設於新加坡，分行遍佈世界各地。本行信譽昭著，手續簡便，利息優厚。本行辦理各項銀行業務，包括存款、放款、匯兌、信託等。本行設備完善，服務周到，竭誠為僑胞服務。本行資本雄厚，信譽可靠，為僑胞之財產提供最佳保障。本行地址：新加坡大馬路123號。電話：12345678。

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